

FEATURES & FUNCTIONALITY

PURCHASING CONTROLS PER ITEM

- Primary and alternate vendors
- Suggested order quantity based on EOQ, movement class, quantity discounts, prior usage, min/max order point, and line point
- Safety stock - fixed or based on usage
- Normal usage history per period
- Option to “freeze” order controls for items
- Info about out of stock situations
- Seasonal indicator and movement class
- Periodic update of order controls
- Optional vendor catalog info

AUTOMATIC PURCHASING FEATURES

- Generates POs for stock based on current item status and order controls
- Generates POs from special sales order situations such as drop-ship, special purchase, or non-stock items
- Option to edit generated POs before turning them into real POs
- Cost considers current vendor catalog and any quantity discounts
- Optional price checking to make sure you’re buying from the best vendor
- Processing controlled per buyer or location

PURCHASE ORDER ENTRY FEATURES

- Regular or drop shipment POs
- Open, blanket, or quote handling
- Combine multiple addresses on one PO
- Ship dates and unlimited text instructions
- Reference items purchased for stock, service order, sales order, return, or job
- Freight/tax estimates
- Option to purchase non-stock items
- Notes and optional Extended Data

RELATED INFORMATION PER VENDOR

- Extensive general purchasing terms/history
- Vendor part #s, lead times, u/m, costs

INQUIRY AND REPORTING FEATURES

- PO header and line item inquiry
- Replenishment, expedite, exceptions, review cycle, scheduled receiving, vendor performance, and other reports
- PO treeview manager

PURCHASING CAN HELP YOU ANSWER SUCH QUESTIONS AS:

- Which items do we need to purchase today?
- What’s the best quantity for us to buy considering our carrying costs and our recent usage of this item?
- We need 2,000 of this item next week. Which vendor should we use?
- Which other items should we add to this PO to get up to the vendor minimum?
- Which items do we need to purchase for special sales order situations?
- We just stocked out of this item. When do we expect to receive some more?
- Are there any POs that we need to expedite because of problem situations?
- Which items have had unusual usage patterns lately?
- Which POs are due to be received this week and how much will they cost?
- Which vendors have the best recent performance?
- What are the other part numbers we use for this item?